



**APPLICATION FORM  
PRIVATE & CONFIDENTIAL**

All applicants are treated fairly, irrespective of their gender, colour, race, nationality, ethnic origin, sexual orientation, marital status, disability, age, family responsibility or political/religious beliefs.

If you have a disability or any other special needs that means you are unable to complete this form or any other part of the process, please contact us to make alternative arrangements.

Please use BLOCK CAPITALS throughout.

Personal Details

Position applied for		Advert reference no	
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Surname	Forename(s)	Name you prefer to be known by

Address
Post Code

Telephone Numbers		
Home:	Business:	Mobile:
E-mail address:		

Do you:	Own a car	YES/NO	Have a current driving licence?	YES/NO
Have any current endorsements		YES/NO	If yes, give details	
Are you able to provide evidence that you can legally work in the UK?				
YES/NO				

## Education & Training

Please list any qualifications you have obtained/examination passed:

Please list any professional qualifications and membership of professional institutions:

Please list any relevant/specialist training courses undertaken:

## References

We will need to take up references with your present and immediate past employers, but we will not do so without your prior consent. Please give the details of the persons to whom we should apply for references:

Name	Name
Position	Position
Address	Address
Telephone No	Telephone No

## Employment History

Please start with your present or last employer and list periods of employment in reverse order.

Dates From	To	Name and address of employer	Position held	Reason for leaving	Current salary/salary at time of leaving

Give brief details of your present responsibilities and duties:

How much notice did you have to give?

What are your salary expectations?

## Experience

You are asked to provide examples of your experience and achievements in a number of areas in order to support your application.

Please detail the experience and skills that you have a proven track record of, which relate directly to the areas in the specified job vacancy

Please give an example of where you have had to represent your organisation and at what level

Please give a general synopsis of your skill/experience/knowledge base

Are you facing any criminal prosecutions?	YES/NO
Have you ever been convicted of any criminal offences that are not yet spent under the Rehabilitation of Offenders Act 1974?	YES/NO

## Data Protection

By providing the information contained within this application form, you are consenting to its use for the purpose of processing your application and monitoring the efficiency of our recruitment and other employment procedures.

## Declaration

I declare that all of the information I have given in this application form is true and correct. I understand that my application may be rejected and/or that I may subsequently be dismissed/contract terminated if I have withheld relevant details/facts, or given false or misleading information.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Please return completed application form to Michael Townend at Dugdale Nutrition Ltd, Bellman Mill, Salthill, Clitheroe, BB7 1QW or email: [info@dugdalenutrition.com](mailto:info@dugdalenutrition.com)